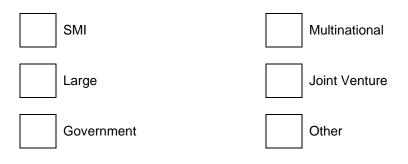


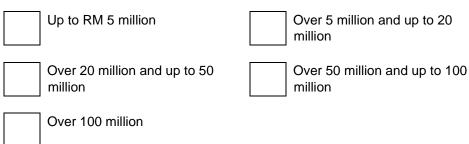
1.	GENERAL	INFORMATION
	•	

1.1	Name of Company		:	
1.2	Company Registration No		:	
1.3	Registration Number as Supplier (TS) and Timbe		:	TS : TE :
1.4	Address (main site/mill/	office)	:	
1.5	Contact details : a)Tel b) Fa c) We		:	
1.6	Contact Person details.	a) Name b) Position c) Telephone d) Fax e) Email	:	
1.7	Number of employees		:	
1.8	Name and distance of n	earest town to	:	

1.9 Category of company (tick where appropriate)



1.10 Annual total turnover of the company .Please tick ($\sqrt{}$) in the appropriate box and please submit latest financial statement





2. **INFORMATION ON ADDITIONAL SITES** (kiln drying/warehouse/distribution centre etc). *Please include additional sites to be certified in separate sheets*]

2.1	a) Address	: .	
	b) Activity		
2.2	a) Address	:	
	b) Activity	-	

3. MANUFACTURER: INFORMATION ON PRODUCT/PROCESS TO BE CERTIFIED

3.1 Describe the scope of your company's activity for which certification is sought (Indicate the process(es) and final products for which chain-of-custody is applied for)

3.2 List processes/activities which have been sub-contracted

No.	Process/Activity	Name and Address of Sub-Contractor

3.3 Input or raw material used (for example logs, sawn timber, veneer, etc.)
3.4 Source of Certified Raw Material

i) Domestic (*Names and certificate* rumbers of MTCS-certified FMUs or companies)
ii) Import(*Names and certificate* numbers of PEFC-certified FMUs or companies)



3.5 Output of Final Product

Type of Product (e.g. sawn timber, plywood, veneer, etc.)	Annual Output (m ³ or no. of units)

3.6 Is uncertified material used in manufacturing the product(s) mentioned in item 3.5?

Yes

3.7 If the uncertified raw material used is imported state source of material (country)

4. EXPORTER: INFORMATION ON PRODUCT/ PROCESS TO BE CERTIFIED

4.1 Describe the scope of your company's activity for which certification is sought (Indicate the final product(s)/process(es) for which chain-of-custody is applied for)

1

4.2	Source of Certified Product	:				
	i) Domestic (<i>Names and certificate</i> numbers of MTCS-certified FMUs or <i>companies</i>)	-				
	ii) Import (Names and certificatenumbers of PEFC-certfied FMUs or companies)	:				

4.3 Export of Product

Type of Product	Annual Export (m ³ or no. of units)



5. IMPORTER: INFORMATION ON PRODUCT TO BE CERTIFIED

- 5.1 Describe the scope of your company's activity for which certification is sought (Indicate the final product(s)/process(es) for which chain-of-custody is applied for)
- 5.3 Import of Product

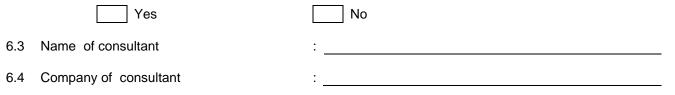
Type of Product (e.g. sawn timber, plywood, veneer)	Annual Import (m ³ or no. of units)

6. OTHER INFORMATION

6.1 If your company buy logs, the name and location of the Forest Checking Station(FCS) issuing the Removal Passes

No.	Name of FCS	Location

6.2 Have your company engaged the service of a consultant to develop the chain-of-custody system? If yes, provide the name and address of the consultant.





6.5 Management system certification currently or previously held (if any)

6.6 Do you have a documented operation procedure (SOP) for chain-of-custody system? No Yes Target date for audit 6.7 Signature Name Position 1 Date Thank you for your co-operation in completing this Request for Information (RFI) and Appendix. Please ensure that all information requested have been provided to expedite the processing. Kindly submit the completed Request for Information (RFI) to: Head of Sales and Business Development Section, Management System Certification Department, SIRIM QAS International Sdn. Bhd. Building 4, SIRIM Complex, No. 1, Persiaran Dato' Menteri, 40700 Shah Alam, Selangor Darul Ehsan, Malaysia. Email : ask.msc@sirim.my SIRIM Group is committed in ensuring the confidentiality, protection, security and accuracy of your personal information made available to SIRIM GROUP in accordance with the Personal Data Protection Act 2010. It is your obligation to ensure that all personal information submitted and retained is accurate, not misleading, updated and complete in all aspects. SIRIM Group and/or its employees or authorised officers or agents will not be responsible for any personal information submitted by you that is inaccurate, misleading, incomplete or not updated. Please refer to our Personal Data Protection Policy at http://www.sirim.my/privacy for further information. SIRIM provides services with the highest standards of integrity which forms the foundation of its vision to be the best partner for innovation. Therefore, SIRIM employees SHALL NOT accept any personal gifts from external parties and give any personal gifts to external parties. This policy is aimed to prevent any conflict or conflict of interest in any ongoing or potential business dealings with SIRIM and its subsidiaries. FOR OFFICE USE ONLY: Adequate information received: Proceed with contract review Request for quotation declined. Justification for declining: Head/Executive of Sales and Business Development : Date :