



**APPLICATION FOR CERTIFICATE OF APPROVAL FOR IMPORTATION OF
GOODS INTO MALAYSIA CUSTOM (PROHIBITION OF IMPORTS) ORDER**

TESTING SERVICES DEPT.

Form No:TCQS/FOR/COA/01-2

Issue No: 2 Rev: 0

Effective Date : 01/06/2022

A) CONSIGNEE DETAILS

1. Company Name
2. Company Address
3. Business Registration No.
4. Contact Person
5. Phone No. 6. Fax No.
7. Email Address

B) CONSIGNOR DETAILS

1. Company Name
2. Company Address
3. Business Registration No.
4. Contact Person
5. Phone No. 6. Fax No.
7. Email Address

C) AGENT DETAILS

1. Agent Name
2. Agent Address
3. Phone No. 4. Fax No.
5. Email Address

D) MANUFACTURER DETAILS

1. Manufacturer Name
2. Manufacturer Address
3. Phone No. 4. Fax No.
5. Email Address

E) ADDITIONAL DETAILS

1. Type of COA
2. Purpose
3. Industry Sector



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F) INFORMATION ON CONSIGNMENT

1. Country of Origin
2. Mode of Transport Air Road
 Sea Rail
3. Name of Vessel/Flight/Conveyance
4. Bill of Lading/Delivery Order No.
5. Invoice No.
6. Packing List No.
7. Location of Departure Overseas
8. Expected Date and Time of arrival in Malaysia
9. Custom Station of arrival in Malaysia

G) VERIFICATION SCHEDULING

CONSIGNMENT VERIFICATION AND PRODUCT SAMPLING INFORMATION

1. Date of Verification & Sampling
2. Time of Verification & Sampling
3. Location & Address for Verification & Sampling

IMPORTER'S REPRESENTATIVE

1. Consignee's Representative Name
2. Phone No.
3. H/P No.
4. Fax No.

SIRIM'S REPRESENTATIVE (to be fill up by SIRIM's Officer)

1. Person in Charge
2. H/P No.

H) PAYMENT

1. Cash (RM)
2. Cheque / Bank Draft / Postal Order (**Payable to SIRIM QAS International Sdn. Bhd.**)

Amount (RM) Cheque No.
Bank / Branch

3. Credit Card - VISA / MASTER CARD / AMEX

Card No.
Amount (RM)

J) CHECKLIST OF DOCUMENTS TO BE SUBMITTED UP BY THE CONSIGNEE

a) M1A - Normal Consignment

☐ Bill of Lading ☐ Invoice ☐ Packing List ☐ Mill Certificate
☐ Annex A ☐ Annex E

b) M1B - Consignment with One-Off Clearance

☐ Bill of Lading ☐ Invoice ☐ Packing List ☐ Mill Certificate
☐ Annex A ☐ Annex C ☐ Annex E

c) M1C - Consignment by Road (Singapore & Thailand)

☐ Bill of Lading ☐ Invoice ☐ Packing List ☐ Mill Certificate
☐ Annex A ☐ Annex E

d) M2B - Consignment with Full Type Test Report

☐ Bill of Lading ☐ Invoice ☐ Packing List ☐ Mill Certificate
☐ Annex A ☐ Annex E ☐ Full Type Test Report

e) M2C - Consignment with Patented Material

☐ Bill of Lading ☐ Invoice ☐ Packing List ☐ Mill Certificate
☐ Annex A ☐ Annex E ☐ Full Type Test Report

f) M3A - Consignment with Product Certification License - Direct Discharge

☐ Bill of Lading ☐ Invoice ☐ Packing List ☐ Mill Certificate
☐ Annex A ☐ Annex D ☐ Annex E ☐ Product Certificate License

g) M3B - Consignment with Product Certification License

☐ Bill of Lading ☐ Invoice ☐ Packing List ☐ Mill Certificate
☐ Annex A ☐ Annex E ☐ Product Certificate License

h) M4 - Local Sales (from Bonded Warehouse / LMW / FCZ / FIZ)

☐ Bill of Lading ☐ Invoice ☐ Packing List ☐ Mill Certificate
☐ Annex A ☐ Master COA

i) M5 - Consignment with COA Exemption

☐ Bill of Lading ☐ Invoice ☐ Packing List ☐ Mill Certificate
☐ Annex B ☐ Manufacturing License
☐ Valid DOSH BPV License (for Boilers and Pressure Vessel sector)
☐ Confirmation letter from end-user stating applications (for Automotive and E&E sectors)
☐ Contract or Letter of Award (for Aerospace and BPV sectors)
☐ Brochure or pamphlet (for Aluminium Foil Converters / Flexible Packaging sector)
☐ Bonafide Status from MOF (for Marine/Shipbuilding sector)



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I) COVENANT OF CONSIGNEE

I _____ have read and fully understood and agreed to abide by the
Payment Statement and/or Terms and Conditions.

Signature

Name

I/C No.

Designation

Firm / Company

Stamp

FOR OFFICE USE ONLY

Job No.

Payment (RM)

Receipt No.

Received By

Date Received

Name

Signature

CONTACT DETAILS

SIRIM	PHONE NO.	FAX NO.
SHAH ALAM	03 - 5544 5182/5031/6649/ 5891/6648/5184	03 - 5544 5886
PENANG	04 - 538 4260	04 - 538 4261
JOHOR	07 - 599 8364/8367	07 - 598 7059
SABAH	088 - 491 405/415	088 - 491 411
SARAWAK	082 - 439 048/052	082 - 439 055/060

DETAILS OF PRODUCT FOR APPLICATION OF COA

[illegible]

DETAILS OF PRODUCT FOR APPLICATION OF COA EXEMPTION

[illegible]

APPLICATION FOR CONSIGNMENT WITH ONE-OFF CLEARANCE (METHOD 1B)**- UNDERTAKING / SURAT AKU JANJI**

I, the representative of the importing company, hereby agree to abide by the conditions of the one-off clearance application as below:-

- 1) Goods released by Customs shall not be used, distributed and sold before the final approval (Full Type Test Report) is given;
- 2) The importer shall provide the necessary quarantine area for the verification and sampling process at the importer's premises;
- 3) Verification and sampling at the importer's premises shall be arranged within seven (7) working days after the goods are released from the port (port of entry);
- 4) The importer shall provide the necessary tools/cutting equipment in order to facilitate the sampling process to be carried out at the company's premises;
- 5) Importers shall ensure that for subsequent imports, the Product Certification License or Full Type Test Report requirements must be obtained before the Certificate of Approval (COA) is issued;
- 6) Goods that failed the test shall be sent back by the importer to the country of origin. Proof of delivery that has been confirmed by the Customs Department shall be submitted to SIRIM.

SIRIM will not process the Certificate of Approval (COA) application if it fails to comply with clauses (a) to (f) for subsequent imports.

Any cost of loss or any costs incurred by the importer for this non-compliance is at his own risk.

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I certify that I have read and fully comprehend this Undertaking in its entirety and agree to comply with the conditions specified above.

**APPLICATION FOR CONSIGNMENT PRODUCT CERTIFICATION LICENSE - DIRECT DISCHARGE
(METHOD 3A) - UNDERTAKING / SURAT AKU JANJI**

I/We hereby undertake to SIRIM QAS International Sdn. Bhd (Company No.: 199601037981 (410334-X)), a company incorporated under the Companies Act 1965 and having its registered office at SIRIM Complex, No. 1, Persiaran Dato Menteri, 40700 Shah Alam, Selangor as follows :-

We hereby make an application for Direct Discharge for goods described in this application and thereafter to obtain the Certificate of Approval (COA).

- 1) For the above purpose, we hereby agree to comply with the following requirements:
 - a. Goods are under SIRIM Product Certification Scheme
 - b. Goods released by Royal Malaysian Customs Department (RMCD) shall not be used, distributed and/or sold prior to verification inspection by SIRIM QAS International;
 - c. We shall provide the necessary quarantine area to ensure Goods will not be distributed and/or sold prior to verification inspection by SIRIM QAS International;
 - d. We shall ensure that verification and sampling by SIRIM QAS International shall be carried out within seven (7) days after release of Goods from port of entry;
 - e. We shall unseal Goods in packaging for the purpose of identification, dimension verification or any kind of inspection for verification purposes.
- 2) We shall return Goods to Country of Origin if Goods are found to not comply during the Verification inspection. We shall submit proof of delivery certified by RMCD to SIRIM QAS International.
- 3) We agree that upon non-compliance in verification inspection or failure to comply with the conditions imposed above, we will be blacklisted by SIRIM QAS International and SIRIM QAS International shall be entitled to cancel our Direct Discharge with immediate effect.
- 4) We shall only submit original documentation to SIRIM QAS International for application of COA and if required, we will deliver original copies to SIRIM QAS International for authentication. We shall bear any delivery cost for the purpose of this matter.
- 5) We agree and undertake that we are not entitled to claim from SIRIM QAS International any loss suffered as a result of being blacklisted and/or cancellation of Direct Discharge by SIRIM QAS International.

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I/We certify that I/we have read and fully comprehend this Undertaking in its entirety and agree to comply with the conditions specified above.

Payments :

You had agreed to pay all the fees which will include the application, verification and sampling & testing fees as provided herein. SIRIM QAS International reserved the right to forfeit all the fees if the applicant failed to obtain approval from SIRIM QAS International due to the following circumstances :

- 1) The goods has been released from the Custom without SIRIM QAS International's approval;
- 2) It is found out that the goods has been used by the consignee before verification and sampling has been conducted by SIRIM QAS International's inspector;

In the case of re-sampling activity, additional fees of sampling and testing process will be imposed.