

METHODS FOR IMPORTATION & INSPECTION OF WASTE PAPER INTO MALAYSIA



**MINISTRY OF
INTERNATIONAL TRADE AND INDUSTRY**

SIRIM is An Agency Under The Purview of The Ministry of International Trade and Industry (MITI)

Presented by:
Khaizuran Bin Mohd Salleh
Product Certification and Inspection Department
14 September 2021



Best Partner for Innovation

CONTENT

- INTRODUCTION & OBJECTIVES
- APPLICABLE TARIFF CODES
- PRE-CONDITIONS/ PRE-QUALIFIERS FOR COA APPLICATION
- DOCUMENTS REQUIRED FOR COA APPLICATION
- IMPORTATION METHODS
- INSPECTION CRITERIA
- SAMPLING PLAN
- SIRIM SCHEDULE OF FEES
- CLIENT CHARTER

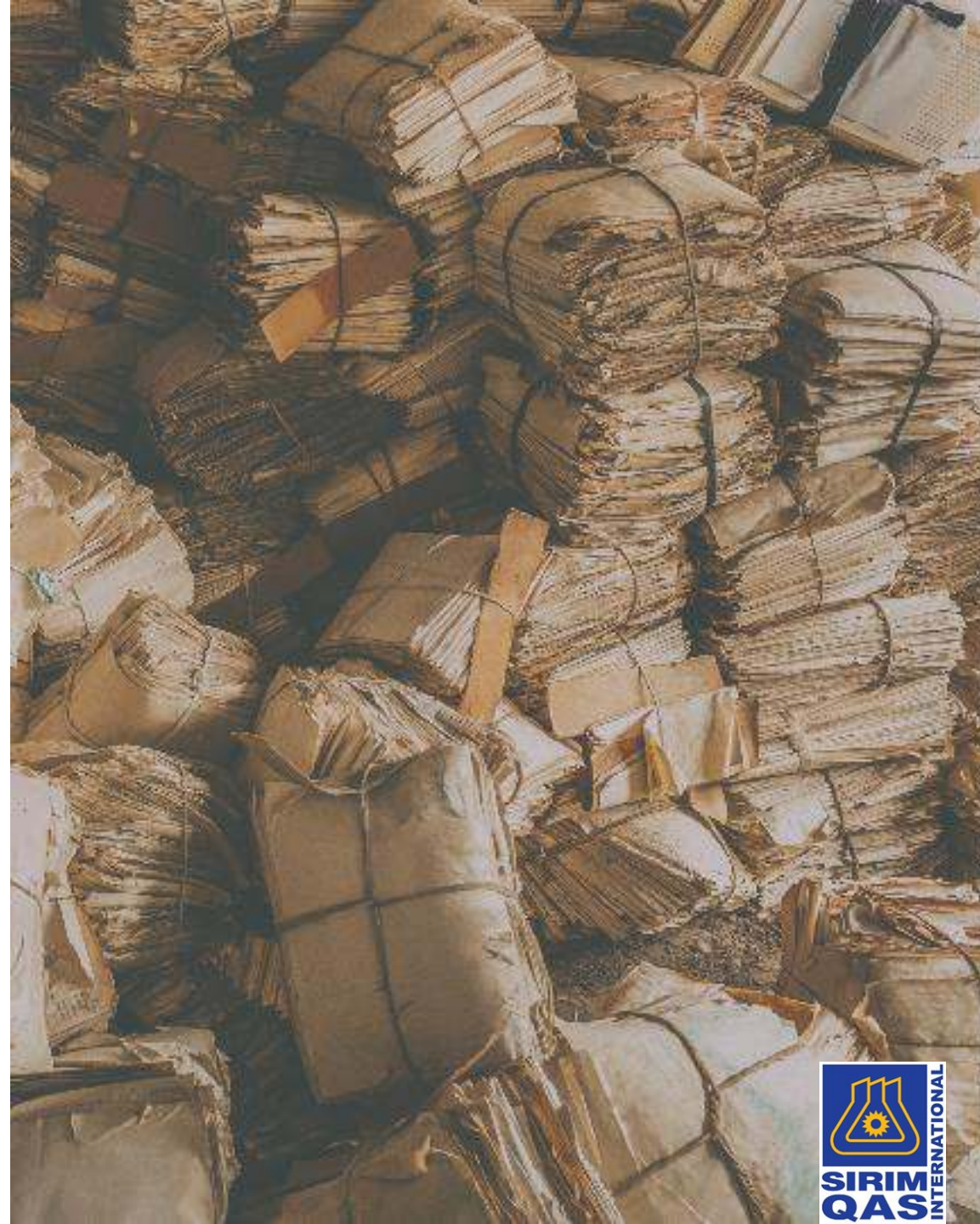


Introduction

The importation of all waste paper to Malaysia is subjected to the issuance of a **Certificate of Approval (COA)** by SIRIM (to be gazetted under Customs (Prohibition of Imports (Amendment) Order 2021)

Objectives:

- To provide guidance in relation to the importation and inspection of waste paper into Malaysia.
- To lay down the requirements for the issuance of the COA
- To inform on the criteria requirements of imported waste paper



APPLICABLE TARIFF CODES

- i. **HS 4707.10:** Unbleached kraft paper or paperboard or corrugated paper or paperboard
- ii. **HS 4707.20:** Other paper or paperboard made mainly of bleached chemical pulp, not coloured in the mass
- iii. **HS 4707.30:** Paper or paperboard made mainly of mechanical pulp (for example, newspapers, journals and similar printed matter)

The waste paper of tariff code **HS 4707.90** (Other, including unsorted waste and scrap) is **not allowed** to be imported into Malaysia.

PRE-CONDITIONS/ PRE-QUALIFIERS FOR COA APPLICATION

MANUFACTURERS

- Hold Manufacturing License (ML) ;

Or

- Confirmation Letter for a Company Exempted from Manufacturing License (ICA 10)

ASAL / ORIGINAL

Boleang ICA 7 (Pw. 1/08)
Form ICA 7 (Rev. 1/08)

KEMENTERIAN PERDAGANGAN ANTARABANGSA DAN INDIUSTRI MALAYSIA

MINISTRY OF INTERNATIONAL TRADE AND INDUSTRY OF MALAYSIA

AKTA PENYELARASAN PERINDUSTRIAN, 1975
LESEN PENGILANG
INDUSTRIAL CO-ORDINATION ACT, 1975
MANUFACTURING LICENCE

No. Sijil : [REDACTED] No. Lesen : [REDACTED]
(Serial No.) (Licence No.)

PADA MENURUT AKTA PENYELARASAN PERINDUSTRIAN, 1975
IN PURSUANCE OF THE INDUSTRIAL CO-ORDINATION ACT, 1975

Saya memberi lesen kepada [REDACTED]
(Nama pemohon/ Applicant name)

untuk bertindak sebagai PENGILANG BERLESEN mulai dari 1 April 2019
to act as LICENSED MANUFACTURER as from (Tarikh/Date)

dinsepak pengilangan bersejarah at the place of manufacturing at [REDACTED]

bagi keluaran yang dinyatakan di bawah ini dan tertakluk kepada syarat yang dilampirkan bersama ini :
for product (s) specified hereunder and subject to the conditions attached herewith :

Keluaran / Product [REDACTED]

Bertarikh pada 11 September 2019
Dated this Sep 2019

PIDGAWAI PELESEN
LICENSING OFFICER

TATTIK K. TALAGARATHI
Timbalan Menteri Perdagangan Antarabangsa dan Industri
Malaysia

Ruj. Kami : [REDACTED]

[REDACTED]

MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY
MIDA
MIDA SENTRAL
No. 5, Jalan Stesen Sentral 5
Kuala Lumpur Sentral,
50470 Kuala Lumpur, Malaysia
T : +603 2267 3633
F : +603 2257 7370
E : invest.malaysia@mida.gov.my
www.mida.gov.my

Tuan,

PERMOHONAN SURAT PENGESAHAN UNTUK SYARIKAT PEKILANGAN DIKECUALIKAN DARIPADA LESEN PENGILANG DI BAWAH AKTA PENYELARASAN PERINDUSTRIAN, 1975 (AKTA 156)

Merujuk kepada permohonan tuan yang diterima dengan maklumat lengkap pada 22 Mac 2021 mengenai perkara di atas.

2. Berikut adalah maklumat yang dikemukakan oleh tuan di dalam permohonan tersebut:-

Nama Syarikat	:	[REDACTED]
No Pendaftaran Syarikat	:	[REDACTED]
Tapak Kilang	:	[REDACTED]
Keluaran/ Aktiviti	:	Wooden furniture
Jumlah pekerja sepenuh masa	:	41 orang
Kumpulan Wang Pemegang Saham	:	RM 1,861,921
Jumlah Kos Projek	:	RM 1,850,000

LESEN PENSIJILAN BARANGAN

Product Certification Licence



SIRIM QAS International Sdn. Bhd. dengan ini menganugerahkan kepada
SIRIM QAS International Sdn. Bhd. hereby grants to

57100 KUALA LUMPUR
WILAYAH PERSEKUTUAN, MALAYSIA

Lesen untuk menggunakan Tanda Pensijilan di atas barangan
a licence to use the Certification Mark on

Please refer to detail in the SCHEDULE

sebagai mematuhi keperluan
as complying with

Ketua Pegawai Eksekutif
Chief Executive Officer
SIRIM QAS International Sdn. Bhd.

SIRIM QAS International Sdn. Bhd.
No. 1, Jalan 1/1, 57100 Kuala Lumpur
Wilayah Persekutuan, Malaysia
Tel: 603-41414141
Fax: 603-41414141
http://www.sirim.com.my

Tarikh Mula Persejukan : 14 October 2006
Certified Since : 14 October 2021
Bekal Bersejarah : 14 October 2021
Valid Until : 14 October 2021

Tarikh Dikeluarkan : 23 September 2009
Bekal Dikeluarkan : 23 September 2009
No Siri : 058027
Seri No : 058027

Lesen ini dianugerahkan kepada syarikat yang telah lulus ujian Pensijilan Barangan SIRIM QAS International Sdn. Bhd.
This Licence is granted subject to the provisions of the Product Certification Agreement of SIRIM QAS International Sdn. Bhd.

PRE-CONDITIONS/ PRE-QUALIFIERS FOR COA APPLICATION

The manufacturer shall hold:

- A license under **SIRIM Certification**/Eco-Label scheme; or
- Annual inspection or verification services at manufacturing premises

Among elements to be covered:

- Verification of **quota**; or
- **Waste management**- Manufacturers must have waste management facilities or standard recycling processes for the recoverable materials including plastic.

PRE-CONDITIONS/ PRE-QUALIFIERS FOR COA APPLICATION

BANK GUARANTEE

1. To provide SIRIM with valid Bank Guarantee.
2. Amount: Projected based on the highest shipping cost (including incidental cost) to return the shipment to the country of origin.

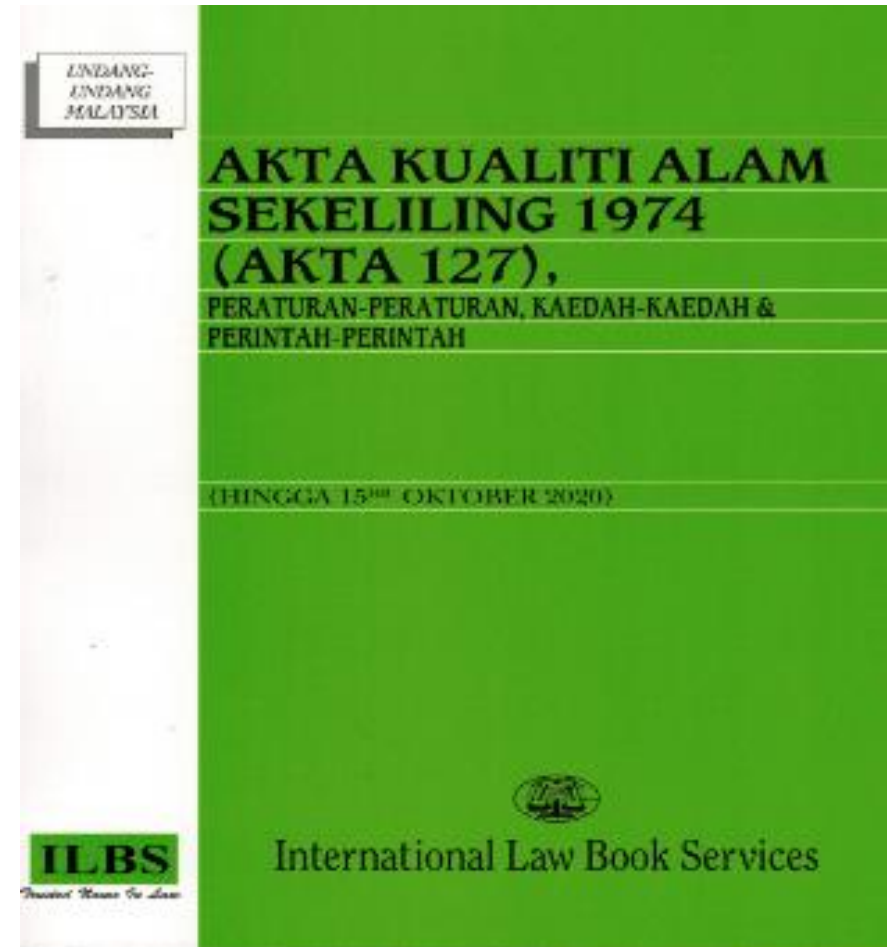
PRE-CONDITIONS/ PRE-QUALIFIERS FOR COA APPLICATION

The manufacturer's premises:

- In operation
- Comply with the Environmental Quality Act 1974 and its related Regulations.

The storage space/capacity:

- Adequate
- Handled appropriately.



DOCUMENTS REQUIRED FOR COA APPLICATION

NO	COA APPLICATION DOCUMENTS	MANUFACTURERS
1	Shipping documents (Invoice, Packing List & Import Documents)	✓
2	Valid Pre-shipment inspection report (For Method Type 1A, 1B and 1C)	✓
3	Inspection reports issued by SIRIM Approved MRF (For Method Type 2 only)	✓
4	Proof of SIRIM Approved MRF Certificate (For Method Type 2 only)	✓
5	Proof of manufacturing license (ML) or Confirmation Letter for a Company Exempted from Manufacturing License (ICA 10) issued by MIDA.	✓
6	Bank Guarantee	✓
7	SIRIM Certificate	✓
8	Shipping Insurance Policy	✓
9	Tariff Code Classification Letter issued by RMCD	✓

IMPORTATION METHODS

Importer to choose one(1) of the Importation Methods for each shipment:

MRF = Materials Recovery Facility

Requirements/ Processes	Methods			
	WITHOUT SIRIM approved MRF			WITH SIRIM approved MRF
	Type 1A	Type 1B	Type 1C	Type 2
Mode of Transport	Land & Sea	Land & Sea	Sea Only	Land & Sea
Pre-Shipment Inspection	✓ (By SIRIM)	✓ (By FIB with MoA)	✓ (By FIB)	✗
Post Shipment	✗	✗	✓ (By SIRIM)	✗
COA	✓	✓	✓	✓
Inspection at Factory Storage Yard	✗	✗	✗	✓ (By SIRIM)

INSPECTION CRITERIA



MALAYSIAN STANDARD

MS EN (P) 643:2021

Paper and board - European list of standard
grades of paper and board for recycling

ICS: 85.060

Description: paper, board, recycling, pulp, standard grades

© Copyright 2021

DEPARTMENT OF STANDARDS MALAYSIA

Example:

180 containers per shipment:

Number of sampled containers: 32 containers

ISO 2859-1. ANSI/ASQ Z1.4. MIL-STD 105E. Single Sampling Plan

ISO 2859-1, ANSI/ASQ Z1.4, MIL-STD-105E, Single Sampling Plan, Normal Severity

SIRIM SCHEDULE OF FEES

1.1 Pre-shipment inspection fee at country of origin

No	Description	Method Type 1A		FIB Fees (Method 1B & 1C)
		Fee(RM)	Example: (Qty: 400 MT)	
1.	< 500 MT	RM2450	RM2450	Importer to liaise directly with FIB. SIRIM has no control over FIB's fees.
2.	Inspection Report	Inclusive	-	
3.	Incidental	As charge, where applicable for accommodation, living allowances and transportation/millage		
			*Total: RM2450	

* Total fee per shipment (not including incidental cost)

SIRIM SCHEDULE OF FEES

1.2 Pre-shipment inspection fee at country of origin

No	Description	Method Type 1A		FIB Fees (Method 1B & 1C)
		Fee(RM)	Example: (Qty: 1000 MT)	
1.	1000-2000 MT	RM3000 - RM4000	RM3000	Importer to liaise directly with FIB. SIRIM has no control over FIB's fees.
2.	Inspection Report	Inclusive	-	
3.	Incidental	As charge, where applicable for accommodation, living allowances and transportation/millage		
			*Total: RM3000	

* Total fee per shipment (not including incidental cost)

SIRIM SCHEDULE OF FEES

1.3 Pre-shipment inspection fee at country of origin

No	Description	Method Type 1A		FIB Fees (Method 1B & 1C)
		Fee(RM)	Example: (Qty: 4500 MT)	
1.	>2000 MT • First 2,000 MT	RM4000	RM4000	Importer to liaise directly with FIB. SIRIM has no control over FIB's fees.
2.	Subsequent weight	RM1.25/MT	RM3125	
2.	Inspection Report	Inclusive	-	
3.	Incidental	As charge, where applicable for accommodation, living allowances and transportation/millage		
			*Total: RM7125	

* Total fee per shipment (not including incidental cost)



SIRIM SCHEDULE OF FEES

2. Certificate of Approval

No	Description	Fee (RM)
1.	New application fee & Issuance of Certificate of Approval (COA) / Shipment	350 / Shipment

Note:

COA Fee is based on per shipment, regardless of weight or number of containers per shipment

SIRIM SCHEDULE OF FEES

Incidental for Post- Shipment Inspection at Port of Entry

TABLE 1

SIRIM HQ to Port (Central Region)

No	Port	Incidental (RM) / Round Trip
1.	West Port, Klang	72
2.	North Port, Klang	48
3.	Lumut Port, Perak	336

SIRIM Johor to Port

No	Port	Incidental (RM) / Round Trip
1.	Johor Port, Pasir Gudang	72
2.	Tanjung Langsat Port, Pasir Gudang	96
3.	Tanjung Pelepas Port, Gelang Patah	72

SIRIM Penang to Port

No	Port	Incidental (RM) / Round Trip
1.	NBCT Port	24
2.	BWCT Port	24

SIRIM Pahang to Port

No	Port	Incidental (RM) / Round Trip
1.	Kuantan Port, Pahang	24
2.	Kertih Port, Terengganu	160
3.	Kemaman Port, Terengganu	160

SIRIM Sarawak to Port

No	Port	Incidental (RM) / Round Trip
1.	Kuching Port	16
2.	Miri Port	Flight Ticket + Incidental (0.80/km)
3.	Bintulu Port	Flight Ticket + Incidental (0.80/km)
4.	Sibu Port	Flight Ticket + Incidental (0.80/km)

SIRIM Sabah to Port

No	Port	Incidental (RM) / Round Trip
1.	Kota Kinabalu Port	40
2.	Sepanggar Port	24
3.	Sandakan Port	Flight Ticket + Incidental (0.80/km)
4.	Tawau Port	Flight Ticket + Incidental (0.80/km)
5.	Lahad Datu	Flight Ticket + Incidental (0.80/km)
6.	Labuan Port	Flight Ticket + Incidental (0.80/km)

SIRIM SCHEDULE OF FEES

Shipment via containers

4. Fee for Post-Shipment Inspection (off-board) at port of entry in Malaysia (Method Type 1C) or Fee for Inspection at Factory Storage Yard (Type 2)

No	Description	Fee (RM)	Example (Qty: 32 sampled containers from total 180 containers)
1.	First 3 containers	RM 300	RM 300
2.	Subsequent containers	RM 100	29 x RM100 = RM 2900
3.	Inspection Report	500/Shipment	RM 500
4.	Testing Fee (If Applicable)	1,500/day/shipment	-
5.	<u>Incidental</u> <ul style="list-style-type: none"> Port of Entry (from SIRIM nearest branch) Or <ul style="list-style-type: none"> Factory storage yard 	<ul style="list-style-type: none"> Refer Table 1: Incidental for Post-Shipment Inspection (Off-board) Or <ul style="list-style-type: none"> As per SIRIM's standard rate 	
			* Total: RM 3,700

*Total fee per shipment (not including incidental cost)

SIRIM SCHEDULE OF FEES

**Example of Fee (RM) comparison
between importation methods**
**Qty: 32 sampled containers from total
180 containers (4,500 mt)**

No	Description	Type 1A RM	Type 1B RM	Type 1C RM	Type 2 RM
1.	Pre-Shipment Inspection	7,125	As charged by FIB	As charged by FIB	✗
2.	Post-Shipment Inspection	✗	✗	3,700	✗
3.	COA	350	350	350	350
4.	Inspection at Factory Storage Yard	✗	✗	✗	3,700
	Total Fee per Shipment	7,475	350 + FIB cost	4,050 + FIB Cost	4,050

*Total fee per shipment (not including incidental cost)

CLIENT CHARTER

1. Pre-Shipment Inspection by SIRIM

Issuing an invoice	1 working day
Inspection at Country of Origin	2-5 working days
Issuing of inspection report	2 working days
Total	5-8 working days

2. COA Application

Evaluation of submitted application documents	1 working day
Issuing an invoice	1 working day
Total	2 working days

3. Post-shipment inspection (For Method Type 1C only)

Post-shipment inspection	1-4 working days
Inspection report and Approval	1 working day
Total	2-5 working days

4. COA Issuance

CoA issuance upon payment (Type 1A, Type 1B and Type 2)	1 working day
CoA issuance upon compliance of Post-shipment Inspection (Type 1C)	1 working day

5. Inspection at Factory Storage Yard (For Method Type 2 only)

Scheduling of inspection	1 working day
Inspection process	2-5 working days
Inspection report and Approval	2 working days
Total	5-8 working days

1. HS Code 4707.10: Unbleached kraft paper or paperboard or corrugated paper or paperboard

**EXAMPLES
OF WASTE
PAPER
ALLOWED
TO BE
IMPORTED**



EXAMPLES OF WASTE PAPER ALLOWED TO BE IMPORTED

2. HS Code 4707.20: Other paper or paperboard made mainly of bleached chemical pulp; not coloured in mass



EXAMPLES OF WASTE PAPER ALLOWED TO BE IMPORTED

3. HS Code 4707.30 : paper or paperboard made mainly of mechanical pulp (for example newspaper, journals and similar printed materials)



1. HS Code 4707.90: (Other, including unsorted waste and scrap)

**EXAMPLES
OF WASTE
PAPER **NOT**
ALLOWED
TO BE
IMPORTED**



Thank You



+603-55446400



cserviceqas@sirim.my

Follow Us On Socia Media

