

APPLICATION FOR PRODUCT / ECO-LABELLING CERTIFICATION

A. APPLICANT'S INFORMATION

1. NAME AND ADDRESS OF APPLICANT

<p><i>2 contact persons shall be named. Only person who has authority in relation to certification process, product quality and/or process should be named as contact person.</i></p>	Company Name						
	Company Address						
				Post code		City	
				State / Province		Country	
				GPS Coordinates			
	Business Reg.						
	Contact Person 1			Position			
				Phone No.		H/P No.	
				Fax No.		Email	
	Contact Person 2			Position			
Phone No.					H/P No.		
Fax No.					Email		
Website							

2. FACTORY'S / MANUFACTURER'S INFORMATION

<p><i>This section shall be completed if the factory is located at different address from the above OR the product is not manufactured by the applicant. Should the product is not manufactured by the applicant, the manufacturer is required to complete ePCS/FOR/01-5.</i></p> <p><i>Only person who has authority in relation to certification process, product quality and/or process should be named as contact person.</i></p>	Manufacturer's Name						
	Address (if different from above)						
				Post code		City	
				State / Province		Country	
				GPS Coordinates			
	Business Reg.						
	Contact Person			Position			
	Phone No.			Fax No.			
	H/P No.						
	Email			Web Site			

3. WAREHOUSES / DISTRIBUTION CENTRES

<p><i>Applicant to formally declare the location of the associated warehouses / distribution centres.</i></p>	Company Name				
	Company Address				
		Post code		City	
		State/ Province		Country	
		GPS Coordinates			
	Company Registration No.				
	Contact Person			Position	
	Phone No.			Fax No.	
Email			Web Site		

B. PRODUCT INFORMATION

<p><i>Information on product intended for certification is deemed mandatory and shall be provided clearly in this section.</i></p> <p><i>Wherever applicable, name of product, its type(s) and/or model(s) shall follow as specified in the standard.</i></p> <p><i>The applicant is required to fill-up form ePCS/FOR/01-4 to declare the ownership of the trademark or brand name. Should the applicant is using trademark/ brandname belong to other party, Authorization letter of Trademark/Brand Name (ePCS/FOR/01-4.1) shall be attached.</i></p> <p><i>For product description, please briefly describe the product and/or provide relevant documents such as, technical drawing, photograph, component list, label or marking details, operation or service manual, circuit diagram, if any.</i></p> <p><i>* To be filled for application of Eco-Labeling Certification only.</i></p>	Product Name				
	Type(s):				
	Model(s):				
	Rating(s):				
	Size(s):				
	TradeMark(s) / Brandname(s)				
	Standard (MS, BS, EN, JIS, SIRIM CRITERIA, etc.)	Code			
Title					
Product Description					
Eco-labelling Claim*					

C. TECHNICAL / ADDITIONAL INFORMATION

<p><i>Technical information in Annex 1, Annex 2a, Annex 2b and Annex 3 and the company's organization chart shall be completed and submitted to SIRIM QAS Int. together with this application form as soon as possible or not later than 2 months before the audit.</i></p> <p><u>Note:</u> <i>If the applicant has obtained product certification license before, these information may be exempted for similar product at the same factory location.</i></p>	List of raw material	Please fill-up form 'List of Components and/or Raw Materials Used to Assemble/Manufacture the Product' as in Annex 1
	Process flow	Please draw the process flow chart and identify the quality check point in Annex 2a
	Quality Control Check-point	Please fill-up form 'Quality Control Check Point Schedule' as in Annex 2b
	List of test equipment	Please fill-up Test Equipment List and Calibration / Verification Schedule' as in Annex 3
	<p>Additional information:</p> <p>1. Company organization chart</p> <p>2. Others (<i>Please specify</i>)</p> <p>.....</p>	

List of Components and/or Raw Materials Used to Assemble/Manufacture the Product

(All components or raw materials used to produce the product shall be listed here. All applicable information of the components or raw materials such as Model/Brand, Technical Data (Specification) and Manufacturer shall be provided in the relevant column. Shall the components or raw materials used is required to have specific approval from the authority, the certificate or letter of approval shall be attached)

Item	Model/Brand	Technical Data (Specification)	Manufacturer	Approval

Process Flow Chart

(Please describe main production process flow using symbols indicated)

 Incoming

 Flow

 Process

 Quality Control Check (List major quality control check point details in Annex 2(b))

 Storage / Outgoing

All final product test and inspection should be identified and included in the list.

Quality Control Checking Schedule

(All items that needs to undergo testing, verification or inspection shall be listed. They may include the incoming components or raw materials, in-process or semi-finished product and finished product. Test, verification or inspection that are carried out on each item, the frequency of testing and the identification number of form used to record the test result shall be provided in the relevant column. All tests requirements stipulated in the standard shall be covered in this QC plan disregard at what stage of process they are to be carried out)

QC Check No.	Items Inspected/ Tested	Test/Inspection Details	Frequency	Form no.

Product Test Equipment List and Calibration / Verification Schedule

(All equipment or gauges that are used to perform all tests identified in the QC Plan as in Annex 2(b) shall be listed together with its model and serial number. Information on parameters calibrated, working range used for testing, frequency of calibration/verification and name of calibration laboratory shall be provided at relevant column).

Equipment (Name, Model, Serial No.)	Parameters Calibrated	Range Use for Testing	Frequency of calibration/Verification	Name of Calibration Laboratory

D. DECLARATION AND UNDERTAKING

In connection with this application, I/we:

- (a) undertake to ensure the product manufactured and the manufacturing process comply with the relevant standard and the product certification requirements respectively.
- (b) undertake to supply all information required by SIRIM QAS International Sdn. Bhd. for the purpose of evaluation of the product(s) to be certified;
- (c) undertake to make samples of product(s) and materials available to SIRIM QAS International Sdn. Bhd. for evaluation and testing purposes;
- (d) agree that SIRIM QAS International Sdn. Bhd. may review the product details if it found that, during the assessment, the product evaluated is/are different from the product details declared in this application form;
- (e) undertake to pay SIRIM QAS International Sdn. Bhd. all costs of processing this application;
- (f) agree that SIRIM QAS International Sdn. Bhd. may release information obtained in the course of processing the application to the public or government authorities so far as is prudent to warn in the opinion of SIRIM QAS International Sdn. Bhd.;
- (g) undertake to sign the SIRIM QAS International Sdn. Bhd. Product Certification Agreement before grant of the certification license.
- (h) undertake not to use SIRIM QAS International Sdn. Bhd certification mark / label before the granting of product certification license / certificate.
- (i) I/we also undertake not to involve SIRIM QAS International Sdn. Bhd., its directors, officers and authorized representatives in any legal proceeding on any disputes between us and other parties.

I, hereby, declare that all information and/or statement given in this application form are correct to my knowledge.

<i>An authorized representative of the applicant shall put his signature in this section.</i>	Signature		Applicant's stamp:
	Name		
	Designation		
	Date		

Please return form duly completed to:

PRODUCT CERTIFICATION & INSPECTION DEPARTMENT
SIRIM QAS INTERNATIONAL SDN. BHD.
BUILDING 25, SIRIM COMPLEX
1, PERSIARAN DATO' MENTERI
P.O. BOX 7035
40700 SHAH ALAM
SELANGOR DARUL EHSAN

For SIRIM QAS International Sdn. Bhd. use only

 Product Certification	 Electromagnetic Compatibility	 Product Listing <input type="checkbox"/> Fire Listing <input type="checkbox"/>	 Modular Coordination Verification	 UN Marking	Batch Certification	 Eco-Labeling
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* Please check the relevant scheme.